

# Call for HVAC Committee Members

SP leadership is now seeking members of the SP community to participate in a HVAC committee from November 2014 – August 2016.

## Timeline

- Applications close: ~~Tuesday, November 18, 11:59PM~~ Friday, November 21, 12:00PM
- Get to Know the Candidates Coffee Hour: Wednesday, November 19, 9:00PM
- Voting: November 19 10PM - 22, 11:59PM
- First Committee Meeting: November 24, 8:30PM (Tentative)

## Committee Tasks

- **Communication and information gathering**
  - Communicate with housing office and residents
  - Conduct surveys
- **Government transition**
  - Make recommendations on government issues affected by renovations (e.g., SPEC election timing, number of officer appointments)
- **Internal Lottery**
  - Design and implement special internal room lottery
- **Moving and storage**
  - Advocate on behalf of residents
- **Coordination with off-campus community member**
  - Keep off-campus members connected to the community

## Anticipated Time Commitment

- Must be available to meet weekly for first 3-4 months
- Estimated 5-8 hours/weeks for first 3-4 months
- Preferably available to be part of committee through August 2016
- Due to the time-sensitive nature of the committee tasks, the committee will have to hit the ground running. It's recommended that potential committee members be available on November 24, 8:30PM for a first meeting.

## Apply

Please email a ½ – 1 page statement to [sp-nominations@mit.edu](mailto:sp-nominations@mit.edu) including:

- Name
- Email
- Anticipated housing plan for 2015-2016
- Other commitments during duration of committee participation
- Statement
  - Your experiences in SP
  - Leadership/community service experiences
  - Why you want to be involved in the HVAC committee
  - What aspect of the renovation process you are most interested in